

Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

Five Steps to Safer Working together

- ✓ We have carried out a Covid-19 risk assessment and shared the results with the people who work here
- ✓ We have Cleaning, handwashing and hygiene procedures in line with guidance
- ✓ We have taken all reasonable steps to help people work from home
- ✓ We have taken all reasonable steps to maintain a 2m distance in the workplace
- ✓ Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk

Signed on Behalf of employer:



Employer: **Richard Alan Engineering**

Date: **07/07/2020**

Who to contact: **Nick Harker H&S Manager**

(Or the Health and Safety Executive at www.hse.gov or 0300 003 1647)



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